

Muldoon Elementary
Arrival & Dismissal
Procedures

ARRIVAL – School Starts at 8:50

Walkers and Car riders



- **To ensure safety, DO NOT drop off early!**
- **Drop off students between 8:40-8:50**, Breakfast will be served from 8:50-9:05
- Students will line up OUTSIDE at their Teacher's line up spot AT 8:50
- At 8:50, teachers will open doors and let kids in for breakfast
- **School will begin promptly at 8:50**, if they arrive after 9:00 this they are marked tardy
- If students arrive after 10:00 they are marked absent on the AM attendance
- **If you park you must walk through the crosswalk with your child**

Students are expected to...

Families are expected to...

- Safely drop off students
- **If you park you must walk through the crosswalk with your child**

Bus Riders



- Once the Bus arrives at school, students will be walked to their line or to their classroom

Students are expected to...

- Ride the bus safely
- Use appropriate language

DISMISSAL – School Ends at 3:30

General Guidance: Please tell your teacher how your child will be getting home. **They will be identified as either a “walker”, “car rider”, or “bus rider”.** **For the ease of dismissal and consistency for kids, please keep to the same way of getting home every day.** If there is a specific schedule (ie: week at mom’s, week at dad’s) let your teacher know in advance. If you need to change how you child is going home, please call the office before 3:00.

Walkers



- If your child is walking home alone or with family members they will be released at 3:30
- Students will exit out exterior doors and meet any family at the youngest siblings lineup spot
- You will then walk home

Students are expected to...

- Find their family
- Leave school grounds promptly

Families are expected to...

- Safely pick up students at youngest siblings dismissal spot
- Walkers should wear something reflective

DISMISSAL – School Ends at 3:30

Car Riders



- You will pull up into the car loop and wait patiently for the line to move
- Starting at 3:30 Once you reach the crosswalk, a staff member will ask for your students names and teachers
- The staff member will radio for your student (s) send them to pole #
- You will pull forward and your child will walk out to your car, please remain in your vehicle at all times
- Only pick up students when you are by the curb
- Load child on the passenger side

Students are expected to...

- Find their family
- Leave school grounds promptly

Families are expected to...

- Drive slowly and safely through our lot
- Know the names of their students and teachers
- Display # in window

Bus Riders



- Bus Riders will be picked up from classes by a TA and walked to the bus
- Students who are bus riders will be put on the bus unless family has called the school before 3:00, to confirm a change of pick up

Students are expected to...

- Ride the bus safely
- Use appropriate language

Walkers



- If your child is walking home alone or with family members they will be released at 3:30
- Students will exit out exterior doors and meet any family at the youngest siblings lineup spot
- You will then walk home

Students are expected to...

- Find their family
- Leave school grounds promptly

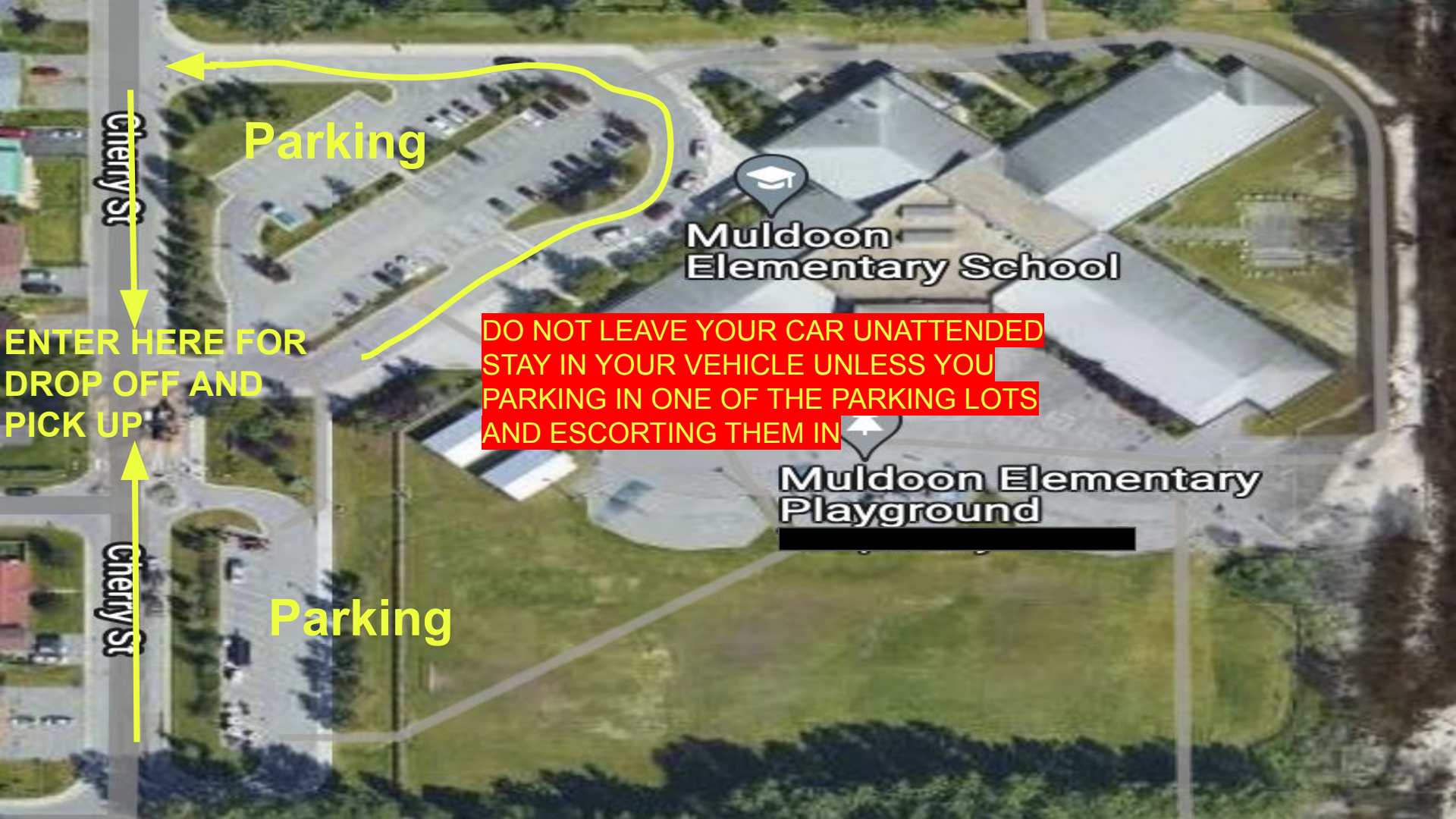
Families are expected to...

- Safely pick up students at youngest siblings dismissal spot
- Walkers should wear something reflective

Other Important Info

- School starts at 8:50 AM and ends at 3:30 PM
- You can **Not** drop off your child before 8:40 AM
 - Staff is on duty at 8:40
 - They **WILL NOT** be able to come into the building before this time.
 - Doors open at 8:50 for breakfast. Breakfast is served from 8:50-9:05
- There will be **NO** early dismissal after 3:15 PM
 - If you have an appointment or other obligation, please plan ahead.





Cherry St

Parking

Muldoon Elementary School

ENTER HERE FOR
DROP OFF AND
PICK UP

DO NOT LEAVE YOUR CAR UNATTENDED
STAY IN YOUR VEHICLE UNLESS YOU
PARKING IN ONE OF THE PARKING LOTS
AND ESCORTING THEM IN

Muldoon Elementary
Playground

Cherry St

Parking



Dismissal Line up

4th/5th lineup

3rd

1st

K/Pre-k

2nd

Park and pick up

Pick Up right side

Stay in car

Muldoon Elementary

Cherry St

Cherry St

Cherry St

Cherry St

Dismissal Line up

4th/5th lineup

3rd

1st

K/Pre-k

2nd

Park and pick up

Pick Up right side

Stay in car

Muldoon Elementary

