

Highland Tech Charter School
Academic Policy Committee
May 24, 2016
6:00p -7:30p

1. Determination of Quorum and Call to Order –*Called to order at 6:14 PM with a Quorum. All members in attendance with the exception of Kristen Dehaven. Mike Welge has resigned from the Board due to his transfer to Mirror Lake Middle School.*
2. Approval of Minutes
 - a. April minutes – *Motion to approve by G. Kenney ; Seconded by J. Trampush. Motion passed unanimously.*
3. Public Comment (2 minutes per participant) -- *None*
4. Board Development
 - a. Membership 2016-17 – *We currently have one applicant, Laura Hilger, former assistant principal. It was recommended that we also look to recruit a diverse representation of our community including parents of students and representation of the diversity of the school. We will also examine our By-laws for what it says about representation from various sectors of the business community. Laura Hilger was unanimously approved to join the Board effective at the August, 2016 meeting. Dr. Shapiro will contact her to inform her.*
5. Compliance (Information)
 - a. Treasurer Report
 - b. Discretionary spending – *Largest item was the cost of the online grading system, Empower.*
6. Principal Report (Information)
 - a. Budget overview
 - i. 2016-17 Budget w/ Legislative impact (Information) -- *As the state legislature approved a \$12.9 million cut to the ASD budget, there are a few potential impacts on Highland. The BSA was set to go up by \$50 per student. This would mean approximately \$9000 less in the budget for 2016-17. Additionally, if positions are cut in neighborhood schools teachers could be displaced to fill vacancies at Highland.*
 - b. Academic overview (Information/Discussion)
 - i. Graduation Requirements impact – *Dr. Shapiro and Mrs. Johnson met with all of the sophomores and juniors this spring. The Green Track will likely have some impact on retention that we hoped it would.*
 - ii. Fall APC/Principal tasks – *Big reveal at the Back to School Picnic of the new name and logo. Work session to improve Board visibility in the community.*
 - c. Staffing 2016-17 (Information) – *Mr. Frame and Mrs. Burbank are going on leave for a year. Mr. Welge and Mr. Burningham are transferring to schools in Eagle River. Mr. Welge’s replacement has been hired, a transfer from Central Middle School. Recommendations for hire have been made to fill Mr. Frame and Mrs. Burbank’s positions, however there is a hiring freeze due to the budget situation. Mr. Burningham’s*

position has been posted but there are very few candidates in the hiring pool for special education. The hiring freeze does not impact special education, so if a replacement is found, he/she could be hired.

7. Meeting the mission of the Charter

a. Committee Reports

- i. Re-Branding and Name change (Information) – *The name change, approved at the May 2nd ASD Board meeting is slowly finding it's way into the community's consciousness.*

8. Executive Session – *Motion to go into executive session by G. Kenney, seconded by D. Taylor. Unanimously approved.*

9. Return to Open Session for adjournment – *Motion to return to Open Session by B. Bidwell, seconded by J. Trampush. Unanimously approved.*

Motion to adjourn – B. Bidwell, seconded by A. Robinson. Unanimously approved.