

Anchorage School District

Food Truck Guidance

Food trucks operating on ASD property must adhere to the standards set forth for Rentals clients, with additional caveats. The Community Services/Rentals department will maintain a list of approved Food Truck vendors. All requests for food truck services should be routed through Community Services/Rentals.

Standard Rental Requirements:

All rental clients must provide a Certificate of Liability Insurance in the amount of \$1M, commercial general liability with subrogation waiver, and list Anchorage School District as additional insured.

School Board Policy

AR 1330.1 FACILITY RENTAL INSURANCE REQUIREMENTS

Non-ASD groups requesting rental of ASD facilities must present a Certificate of Insurance to the Community Services Department (Rentals) in the amount of \$1,000,000 in commercial general liability limits and include a subrogation waiver and an additional insured endorsement naming the Anchorage School District.

Standard Rental Rate:

All food truck vendors will be charged \$10 per hour for use of space in an ASD parking lot.

Additional Requirements for all Food Truck vendors on ASD property:

- Must meet [Anchorage Food Code \(AMC 16.60\)](#)
- Must provide a current [Roving Vendor License](#)

Additional Requirements for ASD Events:

- Principal approval
- State of Alaska Sex Offender/Child Kidnapper (SOCK) Registry Contractor Certification
 - Vendors must provide the legal first and last name of all staff who will be present on ASD property for an ASD event.
 - Community Services staff will complete the SOCK form after searching the registry
 - Registry Search: <https://sor.dps.alaska.gov/Registry/Search>

Questions? Please contact Rentals@asdk12.org or 907-742-4141.