



High School Early Dismissal Request Form

Student Name: _____

Grade: _____

Advisor: _____

I am requesting early dismissal for one or more of the following reasons:

- ☐ I am taking a class online and have made arrangements to work off-campus.
- ☐ I have work/family commitments, transportation off-campus, and am on track to graduate.
- ☐ I am a junior or senior with transportation off-campus, on track to graduate, and only need a partial schedule.
- ☐ Other: _____

Requested period(s): ☐ Fourth ☐ Fifth ☐ Sixth

Semester: ☐ 1 ☐ 2

Student: I, _____, have spoken with my advisor and counselor to confirm that I am on track to graduate and do not need a class at the requested time above. I understand that I will not be allowed to stay on campus during this time. If needed or on special occasions, I will sign in at the office as a guest.

Student Signature: _____

Parent/Guardian: I agree that my student will not be enrolled in a class during this time. I understand that they are not to be on campus at Polaris unless they have a specific purpose and prearranged permission. I understand that Polaris K-12 School and the Anchorage School District are not responsible or liable for my student during this time.

Parent/Guardian Signature: _____

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Advisor Signature: _____

Principal Signature: _____

Counselor Signature: _____

Schedule Check Date: _____