



Rilke Schule
Academic Policy Committee Minutes
Thursday 23 March 2023
6:00PM @ Rilke Schule

In accordance with Alaska State Statute, the Rilke Schule APC, under contract with the Anchorage School Board, operates this charter school. The purpose of the Academic Policy Committee is to provide strategic governance for the school and its future. The board meets publicly to conduct the business of the school. The board is comprised of voting and advisory members representing parents, faculty and staff. Parent-elected representatives serve staggered, three-year terms with elections every February. The Academic Policy Committee values public comments and encourages all interested parties to submit written public comments on any subject to apc_rilke@asdk12.org. Fifteen minutes are reserved at the beginning and end of each regular meeting for public comments. *Next scheduled meeting April 20, 2023.*

Present: Colvin, Strauch, Vincent-Lang, Truog, Robertson, Weyrens, Hotch, Kelly

Excused Tardy: Wileman

Excused Absent: Olson

Guests Present: Amber Brewer RSV Rep

Present via Zoom: Heather Weatherell, rhouser

- I. Call to order at 6:02 P.M., Treasurer Truog moved to amend the agenda to add Bylaws update under Old Business. Facilities Chair Hotch moved to adopt the Agenda as amended and the Minutes from the 15 February 2023. Staff Rep. Vincent-Lang seconded. Upon motion duly made and seconded, with all members voting in favor, Agenda and Minutes adopted.
- II. Public Comment: *Members of the public are allowed 2 minutes each and comments must specifically pertain to items on this agenda. We respectfully request that commenters refrain from all identifying references to Rilke Schule teachers/staff/students.*
- III. Partner Organizations
 - A. RSV- Fur Rondy was a great success. We need to order more Haribo next year and order better signs for events. We are prepping for Kinderlauf and will be ordering buffs for participants. We have field day scheduled and Trainer Maddy has a budget. We are working on the EOY staff gifts and will be ordering those soon. Talking about figuring out more self-sufficient fundraiser events- considering a Beartooth Movie night. For the yearbook, we will continue doing fall delivery for lifetouch yearbooks in order to capture the entire year, as voted upon by the Schulerrat.
 - B. RSI- no representative attending. Last meeting was in February, next meeting is April.
- IV. Reports
 - A. Officers
 1. Chair Colvin- Worked with Herr Strauch on the service agreement for the intern coordinator for next year, worked on the intern stipend and the MOA for RSI. New for Meadow Park-the outdoor picnic shelter has been picked up by the mayor's office as a project. It was

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submitted on behalf of the Muni to legislature for funds. ASD looking at school start time changes. There is a survey out for everyone in ASD. Should we mention this in the newsletter, and notify the Rilke family that this does not impact the start times here?

2. Vice Chair- absent
3. Secretary- Planning to schedule another Board training with the Anchorage Association of School Boards, with Tiffani Jackson. Board discussion regarding training opportunities and requirements.
ACTION ITEM: Herr Strauch and Chair Colvin will determine which training the Board will take part in, in consultation with Ms. Jackson. Secretary Weyrens will work on scheduling after we have the scope of the training decided.
4. Treasurer- see report. Projecting an estimated \$500,000 under budget this year.

B. Principal- see report.

1. Exploring another student trip out of state to the east coast.
2. If the BSA goes up, we would like to go into having a second SPED teacher. Still haven't heard a lot from Hlasney about a counselor. Still exploring the addition of an assistant principal.
3. If we go with the CKLA curriculum we are in compliance with the district, if not we need to send a waiver to the state. Also looking at SEL curriculum (Social Emotional Learning), will be looking further into that in April. That curriculum is about \$8,000.
4. Herr Strauch just submitted the approval to adjust the schedule so that we can continue with early release on Fridays.
5. We would like to look at working with the ASD grant person regarding business partnerships and grant exploration. The ASD Grant office would help us find a grant to support our library project. They find the grants and help us apply for them. Facilities Chair Hotch can help search for grants or be the point person for grants.

C. Teachers- see report. The talent show is a fundraiser opportunity; we sell baked goods.

D. Schulerrat-not present

E. Committees:

1. Facilities/Outdoor- library project is moving along. Hope to get in soon to get tables and shelves moved. We had some snow cleared from the roof. Our trails behind the school are our responsibility and they need maintenance. This has to be evaluated after break up. Board discussion regarding lease renewal. Ideally, charter renewal work starts soon to be submitted by summer 2024, then lease renewal after that. Lease renewal should include a market analysis.
2. Performance-No update.
3. Strategic Planning- meeting on March 28. People have gathered some research and we will use that in our next meeting.

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V. Old Business

- A. \$10,000 Rent Credit- discussed at last meeting. Right before we came into this meeting the Landlord (LL) said the offer was \$10,000 rent credit instead of rent reduction, in the form as a credit to our account with them. Colvin asked the LL if they would like to donate it to the nonprofit as a gift. They said no. Strategic Planning Chair Wileman moved that we accept the \$10,000 rent credit offer from the LL. Treasurer Truog seconds. All in favor. Motion passes unanimously.
- B. Bylaws-4 members have not provided feedback yet. Herr Vincent-Lang provides feedback that the Staff Representative seat is 2 years not 1 year. Hlasney needs to know what bylaws revisions we are proposing if they are significant. Chair Colvin remarks that we need to update it to match our election policy.

VI. New Business

A. Naming of Officers and Committee Chairs-

1. Vincent-Lang would move to appoint Officers: Rebecca Colvin as Chair, Katie Kelly as Vice Chair, Mark Truog as Treasurer, and Maggie Weyrens as Secretary. For Committees, James Wileman as Str. Planning Comm Chair, Megan Olson as Performance Chair, and Jason Hotch as Facilities Chair. Wileman declines.
2. Her Vincent-Lang moves to amend the motion for Olson as Performance and Strategic Planning Chairs. Wileman seconds.
3. Unanimous. Motion passes.

Chair motions for a 5-minute recess. Facilities Chair Hotch seconds. Unanimous. Pause for recess at 7:24. Recess concludes at 7:29.

- B. MOA for Rilke Clubs Operation- Board has read and reviewed it. This has been reviewed by ASD purchasing and by RSI at February meeting. RSI operates clubs in building. Facilities Chair Hotch motions to approve the signing of the MOA. Treasurer Truog asks if there is any money exchanged. No money is exchanged pursuant to this agreement. Treasurer Truog expects that going forward, RSI works with the APC regarding what they run as a substantial operation in our school. Chair Colvin would like the two treasurers to work together. All in favor of approving the MOA. Motion passes.
- C. MOU for Rilke Intern Stipend-has been approved by ASD purchasing, not reviewed by RSI as they meet quarterly. This is a modification. In the past RSI has paid the intern stipends. Treasurer Truog motions to approve. Wileman seconded. Unanimous. Motion passes.
- D. Elementary K-3 ELA Curriculum Adoption, Amplify Core Knowledge Language Arts (CKLA)- this would be our core curriculum for ELA in the K-3 grades. Wileman moves to adopt the proposed ASD curriculum, Herr Vincent-Lang seconds. Board discussion regarding curricula: The AK Reads Act is requiring a science of reading curriculum. The state presented 4 different curricula, vetted all of them, and picked this. If we had wanted to take the charge on the selection process, it would have to have happened last year. Now we either go with this or other programs that we don't have training on, or we renew subscription with our present curriculum Syngage. The Syngage contract is up, and we haven't planned funding

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for that. The CKLA one has good content with phonix and other steps built in. It meets the intent of the AK Reads Act. Funding comes from the state, and the following year ASD is adopting it for 4-5 also. This is a great option to get the curriculum and training paid for. We get to keep our old curriculum's beautiful materials. With this new one under ASD, we may end up relinquishing the materials if they change. We will have collaboration with other immersion schools to figure out how to use this with a condensed English timeframe. ASD can help us identify the most critical priority plans with this curriculum. If we are on board at the same time and getting training, that increases teacher buy-in and their understanding of how to use it. We don't know the term length. Wileman – in the future we need to vet these along with ASD.

All unanimous, motion passes.

- VII. Executive Session-None.
- VIII. Public Comment- None.
- IX. Adjournment –Member Hotch motions to adjourn. Member Wileman resigns. Chair Colvin resolves to accept the resignation, and thanks Herr Wileman for his many years of service to Rilke Schule. Truog seconds. There being no further business to be transacted, the meeting was adjourned at 8:00 P.M.

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