



Rilke Schule
Academic Policy Committee Meeting Minutes
Thursday 20 April 2023
6:00PM @ Rilke Schule

In accordance with Alaska State Statute, the Rilke Schule APC, under contract with the Anchorage School Board, operates this charter school. The purpose of the Academic Policy Committee is to provide strategic governance for the school and its future. The board meets publicly to conduct the business of the school. The board is comprised of voting and advisory members representing parents, faculty and staff. Parent-elected representatives serve staggered, three-year terms with elections every February. The Academic Policy Committee values public comments and encourages all interested parties to submit written public comments on any subject to apc_rilke@asdk12.org. Fifteen minutes are reserved at the beginning and end of each regular meeting for public comments. Next scheduled meeting 20 April 2023

Present: Colvin, Kelly, Hotch, Vincent-Lang, Robertson
Excused Tardy: Olson, Truog
Excused Absent: Weyrens, Strauch
Guests Present: Frau Oakley, Caitie Khalilikane

I. Call to order & Adoption of Agenda and Minutes from 15 February 2023
Called to order by Chair Colvin at 6:08 pm. Frau Robertson motioned to adopt meeting minutes from 23MAR2023, Member Hotch seconded. Motion passed with all members voting in favor.

II. Public Comment: Members of the public are allowed 2 minutes each and comments must specifically pertain to items on this agenda. We respectfully request that commenters refrain from all identifying references to Rilke Schule teachers/staff/students.

No comments

III. Partner Organizations
A. RSV - no report
B. RSI - report Falls club list is going out, Marisa Wang has resigned from RSI after long service. The board down to 4 members but they must have 5 - active recruitment for anyone interested in joining

IV. Reports
A. Officers

Chair - no news

Vice chair - doodle poll to plan board training over summer. Please respond

Secretary - absent

Treasurer's report - see treasurer's report as submitted.

Highlights: FY24 Budget approved. ASD budget approved. This funds what we expect even with growth. We've spent 70% of the forecasted amount and 60% of the revised FY23 budget. We will have approximately 400k left in grant funds for FY24 and plan on using them.

B. Principal - see submitted report dated 20APR2023 by Branden Strauch.
Highlights: Lottery - 80 kindergarteners and 10 1st graders accepted. Goal 96 kindergarteners, we will have another lottery this summer.
Comments:

"The APC reserves the right to enter into executive session as provided for in State Law on any agenda item. Executive sessions may be entered into for the following subjects as permitted by law: (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the District; (2) subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; (3) matters which by law, municipal charter, or ordinance are required to be confidential; and, (4) matters involving consideration of government records that by law are not subject to public disclosure. Motions to go into executive session should specify the subject of the proposed executive session without defeating the purpose of addressing the subject in private."

- How many declined? Hard to determine – all families contacted that were accepted into the lottery.
- Exit survey for students leaving? Has been considered but no definite plan. A lot due to kids moving.

C. Teachers - as submitted

Highlights: Great celebration and award for Frau Bittlingmaier at the AATG National Exam Awards Ceremony; EOY events happening now; Leadership team is a committee to gather ideas from teachers; Assessments - AK Star Testing finished up; CHAMPS training - teaching children how to resolve conflict; DSD1 testing for 8th grade students; Service High School German Immersion Graduation Ceremony is Monday April 24 at 530pm. A lot of previous Rilke students.

D. Committees:

1. Facilities/Outdoor - We received a quote from ASD for the library – plan is to start work once the school year is done. Herr Strauch and Member Hotch will do manual labor next weekend and the contractor will come after school is out. Continuing to address HVAC on the second floor. StopGap – fans have been ordered until we have a better solution.. Jason was on the roof and one unit not on. Email out to Jeremy at ASD. There is a list of things to be addressed with the landlord – pavement, sump pump, parking lot maintenance and HVAC. Goal is to have a conversation with the landlord to address their responsibility. Rebecca agrees these are beyond the scope of maintenance and are landlord responsibility per the lease. Some rooms are up to 75-80 degrees in the spring. It is felt the system is likely incapable of functioning with the building at capacity of 500 individuals as HVAC issues have been on-going since 2016. 3 units are running, 1 was not.
2. Strategic Planning - Last strategic plan meeting was a success. There are 6 to 7 items that were determined to be priorities. Member Olson will work on the outline of the priority items to send out to teachers to get their input. Next meeting will be a working session to review together with the teachers.

V. Old Business

- A. Open Seat on the APC - James Wileman resigned. We have a 1 year term to fill. Two candidates submitted a nomination: Connie Jessen and Caitie Kalilikane. 1 person completed after the deadline resulting in disqualification.

1. Member Olson made a motion to nominate Connie Jessen for the vacant seat, seconded by Vice Chair Kelly.

Discussion: Megan has known Connie for 15 years, she is a native German speaker with 3 kids at the school. She has previously run for APC but has not earned a seat. She worked with the board for the principal hire and has done adjacent board work to APC.

Board accepted the nomination with all in favor.

Herr Vincent-Lang makes a motion to elect Connie Jessen to the board for 1 year, Member Olson seconds. Vote: 5 yes, 1 abstained. Motion passed and Connie Jessen elected to APC board for the remainder of term until February 2024.

5 minute break 1905 to 1910

VI. New Business

- A. Algebra and Geometry Curriculum - Frau Oakley who teaches 7th and 8th grade mathematics at Rilke presenting recommendation. Frau Oakley was on ASD committee to review 3 different curriculums. All 3 passed ASD standard requirements. ASD elected to go with a separate curriculum than Frau Oakley recommends. OpenUP is the curriculum recommended for Rilke.

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- a. Curriculum review: Consists of 1. Focus and coherence, 2. Rigor and mathematical practices, 3. Usability.
- b. OpenUP is an open source website with K-12 OER collaborative, 13-state initiative. There are workbooks for both the students and teachers that can be bought, however, Frau Oakley states we can print worksheets from the website to make workbooks. Both Algebra 1 and Geometry have all necessary lessons and have hands-on lessons as well. There are real world learning opportunities using concepts learned in each section. There is richer student discourse and real life application than other curriculum. The proposed curriculum is for 7th and 8th grade only. There is no contract for the curriculum and if for any reason we need to change curriculum, it would not be difficult to do.. The curriculum will set students up to continue in math successfully even if using a different curriculum in subsequent years. The company does have training opportunities for teachers if needed. Herr Strauch has given his full approval.

Motion to approve OpenUP HS Math Algebra and Geometry - Vice Chair Kelly motioned, Herr Vincent-Lang seconded. Motion passed by board with all members voting yes. OpenUP to be adopted math curriculum for algebra and geometry.

B. 2023-24 Supply/Activity Fee, overnight Fee

- a. This fall we will ask for \$100 supply fee and \$125 activity fee. After thorough review of all required supplies for a school year, cost is \$124 but if we buy in bulk \$100 should be sufficient.. Principal Strauch recommends going to 100 dollars as the previous \$50 was not sufficient. As we continue, it will be easier to evaluate how much supplies are needed and the cost per student. We will make it one fee but clearly labeled between supply and activity fees. Can we make it in multiple installments? Not sure if the system can. There was a discussion of a cap per family but that did not pass previously. Can we allow families to donate extra supply fee? Communicate with parents not to buy supplies over the summer.

2000: Motion made by Mark to extend meeting 30 minutes, Jason seconded. Motion passed

- C. Bylaws - 1st reading. APC board went through the first draft and edits. There will be potential term limits for APC board members; additional language needed if there is an open seat with a partial term. The staff representative terms are not defined.

VII. Adjournment - Time 2030. Motioned to adjourn by Vice Chair Kelly, seconded by Member Truog. Meeting adjourned 2030.

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