



Rilke Schule  
Academic Policy Committee Agenda  
Thursday, December 21, 2023  
6:00PM @ Rilke Schule

In accordance with Alaska State Statute, the Rilke Schule APC, under contract with the Anchorage School Board, operates this charter school. The purpose of the Academic Policy Committee is to provide strategic governance for the school and its future. The board meets publicly to conduct the business of the school. The board is comprised of voting and advisory members representing parents, faculty and staff. Parent-elected representatives serve staggered, three-year terms with elections every February. The Academic Policy Committee values public comments and encourages all interested parties to submit written public comments on any subject to [apc\\_rilke@asdk12.org](mailto:apc_rilke@asdk12.org). Fifteen minutes are reserved at the beginning and end of each regular meeting for public comments. *Next scheduled meeting 18 January 2024*

Present: Connie Jessen, Jason Hotch, Katie Kelly, Mark Truog, Maggie Weyrens, Lisa Robertson, Robin Phillips, Megan Olson, Herr Vincent-Lang, Herr Strauch  
Excused Absent: Rebecca Colvin

- I. Call to order at 6:05 P.M. & Adoption of Agenda and Minutes from 14 November 2023 Regular Meeting and 7 December 2023 Special Meeting. Facilities Chair Hotch moved to adopt the agenda and minutes, Megan Olson seconded. Motion passes, all members unanimous.
- II. Public Comment: *Members of the public are allowed 2 minutes each and comments must specifically pertain to items on this agenda. We respectfully request that commenters refrain from all identifying references to Rilke Schule teachers/staff/students. No comments.*
- III. Partner Organizations
  - A. RSV- Amber Brewer for RSV, Papa Murphy fundraiser went well for November despite the weather. Christkindlmarkt takeaway was about \$27,000. Totally packed, huge success and great community input. Events upcoming movie night “date night” which could be a fundraiser for travel clubs. Also talking about Bear Tooth Theatre takeover nights maybe in February or March. Fur Rondy Committee will be put together after the break. A lot of the items are already put together for that to be smooth. Staff appreciation events have been great, and gifts for teachers have been well funded thanks to the generosity of the Rilke community.
  - B. RSI- no representative present.
- IV. Reports
  - A. Officers
    1. Chair- out
    2. Vice Chair-Charter Renewal work committee bi-weekly meetings are going well to get the charter document ready.
    3. Secretary- supporting charter work group. Have been working on Christkindlmarkt for the last couple of months.
    4. Treasurer- see report.

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- B. Principal-see report. Discussion regarding the expiration of current Rilke curricula, and when curricula need to be renewed.
- C. Teachers- MAP and MCLAS tests have been completed and when back from break we will have the iReady diagnostic for mid-year reading.
- D. Schülerrat-no representative present.
- E. Committees:
  - 1. Facilities/Outdoor- had HVAC repairs completed for small repair issues. Will hopefully be getting the recycled Christmas trees in the spring.
  - 2. Strategic Planning- we have worked on a timeline for the survey and data collected. We had to have a MOA for working with Timi. The surveys have gone out via various methods, emails, social media and pamphlets with QR codes. The survey closed on the 17th so we haven't received the results. We expect a report by the 5th of January at the latest. Depending on participation, we can do a community event that invites parents and staff that would be on January 8th. On January 16th, we have a date for Strategic Planning to work on a roadmap and mission, vision and goals.
  - 3. Performance- the Principal review is coming up. We all have a month to comment on the actual questionnaire that will be going out to the Rilke Community. We have about a month to get the questionnaire and community survey finalized. We hope to submit it mid-January and have it open for about a month and then we would deliver the results to the community.

#### V. Old Business

- A. Notification to ASD of Rilke Schule's intent to seek an ASD-held facility- has been provided. This was sent out and Dr. Hlasney and the ASD Board sent confirmation that they received it. Everyone is aware of our situation. They are also aware of our financial situation moving forward. Goal to underline how significant a new facility is for our program. Can we put together a date for facilities to come together here and come up with a plan and decide what to take action on? Yes, sometime in January we can look to get this started. Strauch, Treasurer, Facilities, Chair should meet and decide what our strategy should be going forward. Seek historical perspective with people that have been a part of this tenancy agreement in the past.  
**ACTION ITEM:** We will follow up with a text to set a date for us.
- B. Grants Committee- we do have feedback from RSI, we are waiting from RSV. Truog would like to have an initial meeting in January. There is a bit of confusion. This isn't a decision tree on who makes financial decisions. This is for unrestricted funding outside of ASD. We need to set a mission and purpose for this committee. We do need RSV and RSI to be a part of this.
  - 1. If RSI and/or RSV can raise enough money, they can create a grant that can be awarded to Rilke Schule to cover some costs whether that be facilities, supplies, etc.
  - 2. Our annual PASCH Grant came through so we just got Euro 5,000.00 to support our German curriculum.
- C. Elections Committee- Truog, Kelly, initially offered to do this. We do have a parent that can help. Hotch has volunteered, so the current committee stands as Hotch and Kelly.

#### VI. New Business

- A. Birchwood and Seward Field Trips- these tend to go up in price. It was \$4,000.00 this year. It was about \$80/head. It really uses up all of their activity fee in one big field trip. The Seward trip is projected at \$7,500 this year which is more than twice their activity

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fee. The teachers are okay letting these trips go away, because they had concerns about asking parents for more money. We can't take the full amount out of the activity fee. They have reached out to RSV to ask if there is any funding. Can we add this topic to an upcoming agenda? We need a long term plan for how this will get funded year after year when it goes above the expected rates.

**ACTION ITEM:** Secretary to add agenda item to January or February discussing the activity and supply fees, calculations, and how we will assess this going forward. Who is spending what?

- B. Library Funding- they need \$5,000 for the library for new English books. They asked RSV for \$1,500 and RSI for \$1,500. There are some Glacier Grants that we can apply for to get the battle of the books, but still only \$250. They would like a donor's choose authorization from the APC to help raise money for the books. Donor's Choose is an online program that people donate directly for the items listed in each project. It does not deal in cash donations.

VII. Public Comment- one commenter.

VIII. Executive Session- none.

IX. Adjournment- Treasurer Truog motioned to adjourn, Facilities Chair Hotch seconded. Upon motion duly made and seconded, with all members voting in favor, motion passes. There being no further business to be transacted, the meeting was adjourned at 8:34 P.M.

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