



Rilke Schule

Academic Policy Committee Minutes

Thursday, October 17, 2024

6:00 PM at Rilke Schule

In accordance with Alaska State Statute, the Rilke Schule APC, under contract with the Anchorage School Board, operates this charter school. The purpose of the Academic Policy Committee is to provide strategic governance for the school and its future. The board meets publicly to conduct the business of the school. The board is comprised of voting and advisory members representing parents, faculty and staff. Parent-elected representatives serve staggered, three-year terms with elections every February. The Academic Policy Committee values public comments and encourages all interested parties to submit written public comments on any subject to apc.rilke@asdk12.org. Fifteen minutes are reserved at the beginning and end of each regular meeting for public comments. *Next scheduled meeting: 21 November 2024*

Present: Akara Anglin, Rebecca Colvin, Jill Doniere, Katie Kelly, Jason Hotch, Amanda Thompson, Mark Truog, Branden Strauch, Maggie Weyrens
Absent: Robin Phillips
Guest: Cameron Vincent-Lang

- I. Call to Order at 6:02 PM. Board Chair Colvin motioned to move the New Business item regarding hiring a part-time custodian to before board reports and adopt the revised Agenda. Seconded by Truog. Motion passes. Strategic Planning Chair Weyrens moved to approve Minutes from 19 September 2024 Regular Meeting. Vice Chair Kelly seconded. Upon motion duly made and seconded, Agenda and Minutes adopted, with all in favor.
- II. Public Comment: No comments.
- III. Partner Organizations
 - A. **RSV**
 1. Past events: Oktoberfest was sold out.
 2. Board elections were held, filling vacancies.
 3. Future events: Plans for St. Martinstag and Teacher Appreciation Lunch are underway.
 - B. **RSI** - RSI Chair Katherine Riling
 1. Clubs update: Clubs are at an all-time high with 280 students. Checklist has been created for cleaning shared spaces. Spring semester registration is December 8.
 2. Future events: Auction has moved to the Museum.
- IV. New Business
 - A. Approval to Hire a Part-time Evening Custodian for the Remainder of the School Year
 1. Facilities Chair Hotch made a motion to instruct the principal of Rilke Schule to hire a part-time custodian for the remainder of the school year. Seconded by Truog. Reviewed the need and that funds are available due to the unfilled counselor position. Discussion on motion ensued on cost, role, hours, and union considerations. Information given on current workload for BPO and RSI clubs' use of

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the facility. Hotch motioned to amend the motion by adding to authorize up to \$20,000 for the hire. Motion seconded by Kelly.

2. Roll Call vote.

- Final Motion: Instruct the principal of Rilke Schule to hire a part-time custodian for the remainder of the school year authorizing up to \$20,000 for the hire.

- Roll Call Vote:

Jill Doniere: Aye

Amanda Thompson: Aye

Jason Hotch: Aye

Katie Kelly: Aye

Mark Truog: Aye

Maggie Weyrens: Aye

Rebecca Colvin: Aye

Akara Anglin: Aye

- Motion approved, 8 ayes, no nays, no abstentions.

V. Reports

A. Officers

1. **Chair:** Chair Colvin shared that Charter application has been well received by ASD administration during the Nov. 4 charter application period. She emailed a reminder request to ASD for consideration of a facility.
2. **Vice Chair:** Vice Chair Kelly conveyed she has been working on the logo update with the committee.
3. **Treasurer:** Treasurer Truog summarized continuing operational needs. He noted that after Q1, payroll costs will increase, and costs will exceed budget in April 2025. Discussion ensued on realized credits released along time schedule of ASD's accounting. See Treasurer's report.
4. **Secretary:** Secretary Thompson shared a proposed layout for the parent communication bulletin board located in the school.

B. Principal

1. **Principal:** Herr Strauch relayed that the Immersion conference training that was approved and attended was very helpful. He brought to attention that the budget will need to be finalized in upcoming months. He noted positive feedback on the charter renewal application from staff. He suggested that a special meeting may be needed to approve budget on time. See Principal's report.

C. Teachers

1. **Staff report, Frau Doniere:** 2nd grade teachers using NIKO curriculum has been a useful resource. 2nd/3rd graders went on a ecology-focused field trip to the Anchorage Museum. 4th graders created Egyptian headdresses for social studies unit. 7/8th grade: Herr Honer's students were very actively engaged in a glue-making CTE project. Herr Radke's students prepared a museum of Industrial Revolution inventions and younger students enjoyed a tour of it. Discussion ensued on Schülerrat involvement and library budget needs.

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D. Schülerrat - not present. No report.

E. Committees:

1. Facilities/Outdoor: Facilities Chair Hotch shared that the basketball hoop has been stabilized and creek cleanup behind the school is being maintained.
2. Strategic Planning: No updates. Discussion on policy overview cycle.
3. Performance: No updates.

VI. Old Business

VII. New Business

A. Approval of Revised School Logo to "Rilke Schule German Immersion School"

1. Frau Doniere made a Motion to approve the round logo as submitted for school use. Seconded by Truog. Kelly gave background. All in favor. Motion passes.

B. Approval to Update Bylaws for Revised Logo and School Name.

1. Vice Chair Kelly made a motion that we update the bylaws with the new name and new round logo and current mission statement. Seconded by Hotch. All in favor. Motion passes.

VIII. Public Comment - No comment

IX. Board Member Comments

A. **Facilities Chair Hotch:** Thank you to staff and teachers for doing above and beyond.

X. Executive Session: None

XI. Adjournment. Motion to adjourn by Kelly. Seconded by Hotch. All in favor. Motion to adjourn at 7:33 PM passes.

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