



Rilke Schule
Tri-Board Minutes
Wednesday 28 September 2022
6:00PM @ Rilke Schule

In accordance with Alaska State Statute, the Rilke Schule APC, under contract with the Anchorage School Board, operates this charter school. The purpose of the Academic Policy Committee is to provide strategic governance for the school and its future. The board meets publicly to conduct the business of the school. The board is comprised of voting and advisory members representing parents, faculty and staff. Parent-elected representatives serve staggered, three-year terms with elections every February. The Academic Policy Committee values public comments and encourages all interested parties to submit written public comments on any subject to apc_rilke@asdk12.org. Fifteen minutes are reserved at the beginning and end of each regular meeting for public comments. *Next scheduled meeting TBD*

- I. Call to order & Roll Call- Meeting called to order at 6:05 PM by APC Chair Colvin.
 - A. APC- Rebecca Colvin, Jason Hotch, Cameron Vincent-Lang, Maggie Weyrens, Branden Strauch, Lisa Robertson, Mark Truog
 - B. RSV- Danielle Ayers, Jamie Woldow, Andy Beausang, Amber Brewer, Ben Hahn

- II. Organization Reports
 - A. APC- Chair Colvin reports that APC's focus currently and into the future is on increasing Rilke Schule enrollment. Postcard mailers were printed, addressed, and will be sent from ASD printing and mailing service, at zero cost to Rilke. These are going to zipcodes surrounding Rilke Schule. Two new students from our recent targeted campaigning are starting at Rilke next week. Marketing and advertising will really ramp up before lottery, which is either January or February this year, but is not yet decided. APC Board Members plan to attend the alternative school fair and the immersion school fair.
 - B. RSI- RSI Board Member Colvin reports that over half of the student population at Rilke is participating in RSI Clubs this semester. RSI has had some staffing issues, but they have worked through pop-up shortages and are still looking to hire.
 - C. RSV- Treasurer Hahn reports that RSV is very busy planning Okatoberfest, Sankt Martin's Tag, and Christkindlmarkt. RSV has recently reviewed and revised their bylaws and mission statement during summer work sessions. RSV created a draft document for those requesting funds from RSV for various things. RSV is working to get the gaming licensure renewed. The biggest need for RSV currently is parent volunteers. The events take copious amounts of planning time and interaction to come together, and the Board is not currently filled to capacity, with only 5/9 board seats filled. Elections are October 5.

- III. New Business
 - A. Renewal of tri-board MOU and Code of Ethics- We are committed as Boards to sign the Tri-Board MOU, memorializing our commitment to work together for the benefit of the Rilke Community. The Code of Ethics memorializes our individual commitments to our Boards and Rilke.

"The APC reserves the right to enter into executive session as provided for in State Law on any agenda item. Executive sessions may be entered into for the following subjects as permitted by law: (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the District; (2) subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; (3) matters which by law, municipal charter, or ordinance are required to be confidential; and, (4) matters involving consideration of government records that by law are not subject to public disclosure. Motions to go into executive session should specify the subject of the proposed executive session without defeating the purpose of addressing the subject in private."

Action Item: APC Secretary Weyrens will send the Code of Ethics to tri-board members, who will provide any editing feedback by Friday, October 15. All tri-board members will sign the Code of Ethics electronically or in written form by Friday, October 21 and submit them to Secretary Weyrens. APC Chair Colvin will send the tri-board MOU to the Board Chairs and Members for editing feedback. Board Chairs will reply with requested edits by Friday, October 15.

- B. Unified Messaging on ASD Budget Shortfall- Herr Strauch sent out a thorough message to the Rilke community regarding the current ASD budget imperatives. RSV has received questions regarding the ASD budget from the Rilke community. RSV requests that the Tri-Board develop or modify existing materials to help the Rilke Community distinguish between the three boards.

Action Item: All tri-board members will continue to redirect questions regarding ASD Budget proposals to Herr Strauch.

Action Item: Board members will research Rilke materials to find what existing documents there are that define the three boards. Board Members will modify existing materials or develop new material that describes the three Boards, what each does for Rilke, what kind of questions to ask each Board, and each Boards' roles and responsibilities.

- C. Upcoming enrollment events and Boards' Roles- Marketing will ramp up before the next lottery. Tri-board members will make efforts to attend the Immersion School Fair and Alternative School Fair. Board members want to continue to try and focus on retaining greater numbers of students for middle school years at Rilke. Rilke has rights to video footage of a day at Rilke from May 2022, and we need to seek out those in the Rilke community that have the skills to create further promotional materials from the footage.

Action Item: The APC Communication Committee will develop an enrollment task force with members from all 3 boards. The Committee will have a brainstorming session to determine how to capture the skills of the Rilke community that can assist in marketing and enrollment efforts, determine whether directing marketing efforts at preschools is a possibility, and to look at metrics of various marketing campaigns to determine which efforts are producing enrollments, while focusing on the enrollment goals annually set by the principal and the APC. These efforts would continue year-to-year based on enrollment goals set annually by the principal and the APC.

IV. Adjournment – 8:03 P.M.

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