



Rilke Schule
Tri-Board Agenda
April 10, 2023
6:00PM @ Rilke Schule

In accordance with Alaska State Statute, the Rilke Schule APC, under contract with the Anchorage School Board, operates this charter school. The purpose of the Academic Policy Committee is to provide strategic governance for the school and its future. The board meets publicly to conduct the business of the school. The board is comprised of voting and advisory members representing parents, faculty and staff. Parent-elected representatives serve staggered, three-year terms with elections every February. The Academic Policy Committee values public comments and encourages all interested parties to submit written public comments on any subject to apc_rilke@asdk12.org. Fifteen minutes are reserved at the beginning and end of each regular meeting for public comments. *Next scheduled meeting April 20, 2023*

- I. Call to order & Roll Call: Call to order, 1803.
 - A. APC-Rebecca Colvin, Katie Kelly, Maggie Weyrens, Jason Hotch, Herr Vincent-Lang, Herr Strauch, Frau Robertson, Mark Truog.
 - B. RSV-Ally Galler, Danielle Ayers, Jamie Waldow, Ben Hahn, Amber Brewer, Jessica Frey, Toni Walsh.
 - C. RSI-Shawna Popovitch

- II. Organization Reports
 - A. APC – have been working on MOUs for intern coordinator, intern stipend, rilke clubs programs. Library Project- just met with ASD about rough plan of action-electrical outlets covered, where the computer lab is, it will be officially a library. In the next month and a half, the hall bookshelves will be moved into the library and everything will be painted. We have met with the lead librarian and gathered info on how to set up a check in and out system. Meadow Park-muni park that we adopted when we moved in here 2015. RSI received a grant from the Park Foundation for \$15,000 and RSI is matching that with donated labor to build a picnic shelter to double as an outdoor classroom. Much work is completed. It was submitted to the Legislature for legislative funding. We could also apply for a Rasmussen Grant. There will be signs in German and English.
We adopted a new curriculum ELA K-3 curriculum. It is in compliance with the AK Reads Act. We will have access to training and new materials. LOTTERY-122 K applicants and we look to fill 96 seats. At the end of this week we will confirm these spots and we look to bring in 10 first graders also. Aiming for K and 1st grade classes of 24. Have hired a couple of new German teachers for next year.
 - B. RSI-Just put out 4th quarter meeting on the calendar so that people have notice. We are gearing up for spring activities. We won't do a spring fund raiser this year so as not to interfere with other fundraisers. We are going to host a jump into German club. We will run two weeks of summer camps, 2 teachers. Up to 12-14 with each teacher. Will split this age appropriately depending on how people have registered. We would like to see this grow in the future. Planning a few weeks before school starts. We did get boy scouts going for the fall as well. We reviewed club fees based on club fees around town and have increased fall fees but we are still below market

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of other schools, and it is a benefit that we host in school. Met our balanced budget. We are taking back the Intern Stipend responsibility. All of our chair positions are filled currently. Currently just looking to fill the Drama Club leader position. Will look to have volunteers staff check in and check out next year, maybe parents or grandparents. Or anyone that is in the school often that might just want a part time job. RSI can't put a yearbook club on alone, and they need someone to come to them with a plan to start that. Franceska Bass is the person that hires for open position.

1. Herr Vincent Lang says he would like to see some of the Kindergarten incomers have the opportunity to do a Jump Into German class. Now it is only 1-6 grade. Colvin reports this is something that Samstag Schule can do.
 2. There will also be a true homework club next year for kids in 3-8, for kids that may need a bit more academic support 2 days a week.
 3. How do we actually begin the Yearbook Club? Ask the community if they want one, and find someone to lead it. Then send that person to Franceska. Frau Robertson says Yearbook is a level 5 addenda position worth \$2700 a year, so maybe this should be offered to teachers first.
- C. RSV- Kinderlauf biggest thing coming up. We have many things coming up-teacher appreciation gifts, field day, graduation, wander tag. Have already started Christkindlmarkt.

III. New Business

- A. Budgeting- which financial contribution requests should go to which board?
- B. Fundraising Responsibility- which Board will cover or create the fundraising opportunities for which requests? i.e. the 8th grade Seward trip, intern stipend
 1. Taking A and B together.
 - a. Truog-what is the core purpose of RSV and RSI? We know what APC is for. We need a process but first we need a purpose. RSV fundraises to support cultural events and federmappe, etc.
 - a. What does RSI run clubs for? Initially they were holding money to fund a permanent space. In 2018, APC said we are running the schools and Clubs. It was too intertwined so over the course of 6-12 months, we had members move with Clubs under RSI. They don't know what they are "holding" funds for They want a nest egg to develop a form where people can ask for a reduced rate or scholarship for clubs. RSI considers itself a long-term planning entity for the school but we don't know what the end goal is. We are a 501©(3) we can raise money for the school. Right now we don't know what we are planning for the future. Any fundraising we do for Clubs stays in Clubs. RSI runs before and after school clubs.

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2. Maybe with off-beat requests we send requests through all three boards.
 3. Truog will outline the purpose of three boards, and this is the process of what we do when a Board receives a financial request. He will do this by the end of the year. We need to know what each Board is budgeting.
 - a. Herr VL thinks we should come back to this when everyone has a common understanding of what the purpose and process should be for each Board. Everyone should do due diligence before we come back to take this topic on more deeply.
- C. Utility of SignUp Genius Account- Herr Strauch ended up renewing it because we already had Kinderlauf and sponsors coming in through that. It didn't seem like we needed it at that level. We have a very expensive account where every teacher could use it and it doesn't look like anyone is using it to the extent it was intended for. A training just didn't happen last Spring. The intention was to do a training.
1. Should we split the cost between APC and RSV? RSV Treasurer would share the costs with APC.
 2. We should have a training at the beginning of next year.
- D. Need for beginning of school event (NOT open house) to go over stuff like volunteering and RSI/RSV/APC, event calendar outlook, etc.. Include information about what we would like for teachers to use in messaging for consistency, need way to track hours and encourage volunteerism
1. Tie this in with Popsicles with the Principal- see class rosters, and then have us present for Board information. We could go in different colors. We could also do a grilling afternoon.
 2. Figure out in advance how to start tracking volunteer hours. Brewer has created a new form for this. Strauch and Frey started talking about this with Aquarian. And how they encourage people to do so. Have parents a packet of information of all of the volunteer opportunities for the year. They even have teachers plan out field trips so far in advance that parents are able to take information for driving kids to field trips.
 3. Herr VL has been chipping away at a Parent Handbook, and these volunteer things are not yet in there. We need representation from all three boards to have a section in the handbook-information that is in the language of the board themselves that advertises each board (ACTION ITEM-a page for each Board-also look at the tri-board flyer). If we can build volunteering into our culture, let's work on that. Families don't know that we want them all the time. This should welcome families in and educate them on volunteering culture. Maybe make it a goal for next year for the teachers to start inviting parents to the classroom to help do things for volunteer hours.
- E. ASD School Partnerships- look at school business partnership opportunities (Goldenvue Café example), as well as grant opportunities. This is a steamdot project. This has also come up at RSI meetings. There are also some awards the school can apply for-a national award that could help us gather sponsors. Frau Robertson suggests Condor. Mutually beneficial partnership. Herr VL says

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principal takes lead but community helps develop this. Principal reaches out to school community to help build specific committee to help develop school business partnerships. Forming a committee should be a part of the strategic plan.

- F. RSV, APC, and RSI Bulletin Board usage- maybe put information of what the Boards are. Perhaps put information regarding each board. Putting a simple spot where we say what we need right now. What is the one ask that each board needs. Make it more current. ACTION- Facilities can look at where to move it. For the layout-grab stuff from tri-board document. Frey can take charge.
- G. Purchase of a communication board that can hang outside of school for announcements. ACTION- Hotch will look into exterior signage and talk with Truog about costs.

IV. Adjournment – Meeting adjourns at 1949

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