



# Emergency Response

The Anchorage School District (ASD) is committed to ensuring the safety and security of our students, staff, and visitors. Take a moment to review this guide to ensure you are prepared in the event of an emergency situation at school. ASD follows the response protocols established by the ASD School Board. School and district staff train yearly on emergency protocols and situation management and students take part in drills throughout each school year.

## Actions in an emergency



### STAY PUT

“**Stay Put**” is ordered when there is an issue **INSIDE/OUTSIDE** the building. Police activity in the area, a wild animal nearby, or a medical incident are all common causes. Everyone returns inside the building, exterior doors are locked and “business as usual” generally continues inside the school.



### LOCKDOWN

**LOCKDOWN** is ordered when there is an issue **OUTSIDE the building**, most often police activity in the area that could pose an imminent threat, such as a weapon or unstable individual. All interior/exterior doors will remain locked until the 'all clear' is given.



### ACTIVE THREAT

Ordered when there is a threat **INSIDE the building**. Students and staff will use ALICE Protocols. Do **NOT** call staff/students during an active threat. Parents are not allowed on site during Stayput/Lockdown/Active threat (ALICE).



### EVACUATE

Ordered when people must exit the building due to unsafe circumstances such as fire, gas leak, or building damages. If student pick-up or off-site reunification is required, instructions will be communicated by the district.



### SHELTER IN PLACE

Ordered when personal protection is necessary from dangerous weather conditions such as a gas leak, blizzard, or hail. May also be ordered in the event of a hazmat situation in the area.

## Examples of school actions

**Severe weather** - Schools may **Shelter in Place** until weather passes; could delay release of students at end of day until safe to exit building.

**Fire or Hazmat Situation in the Area - Evacuation** or **Shelter in Place**, depending on location and severity of fire/hazmat issue.

**Threat of Violence or Weapon on a Person - ALICE (Alert, Lockdown, Inform, Counter, Evacuate), LOCKDOWN (exterior threat), or Evacuation**, depending on the situation.

**Intruder** - Requires an immediate **Lockdown or ALICE**. **Police Activity in the Area - Lockdown or Stay Put** may be called for by any staff member at the school.

## What do I need to know and do?

- If you're at a school and an emergency occurs, **follow protocol** with students and staff.
- We know families want information right away. Experience has taught us that initial information is almost always incorrect. Please know, our security and administrative staff are working hard to determine what the real situation is and will communicate with families as soon as information is verified as accurate and next actions have been determined.
- **Do not call the school or security staff**, as they are working on the situation and ensuring your student's safety. **Do not go to the school**; this may interfere with procedures. Only public safety personnel will be allowed in/near a school during an emergency situation.
- We understand you may want to communicate with your student during an emergency, however, **please refrain from calling**; it may prevent him/her hearing important, possibly life-saving, instructions.
- It is vital parents and guardians **keep their information updated in ASDConnect**. We will utilize email, text messaging, and phone calls to communicate with you.
- The fastest way to get information in an emergency situation is to **follow us on Twitter and Facebook (@ASD\_Info)**. It is our first and fastest means of getting messages out. Also, check our website for alerts on the homepage.

Please note: some situations may require a combination of actions above.