

WINTERBERRY CHARTER SCHOOL
ACADEMIC POLICY COMMITTEE dba WINTERBERRY CHARTER COUNCIL
AGENDA
08/19/2021
6 pm

Attendance: Peter Host, Julie Pope-Phelps, Molly Towner, Lisa Stratford, Paula Dobbyn, Shana Garrels, Jessie Menkens, Sue Armstrong, Nick Perry, Diana Von Dommelin

I. Opening

- A. Motto of the Social Ethic by Rudolf Steiner
*"The healing social life is found
when in the mirror of each human soul
the whole community finds its reflection
and when in the community
the virtue of each one is living."*
- B. Song
- C. Excitement Sharing

II. Approval of Minutes

The August 9 minutes will be presented for approval at the September meeting.

III. Approval of Agenda

Paula Dobbyn moved to approve the agenda. Nick Perry seconded the motion. Approved unanimously.

IV. Community Comments [3 minutes each] *Please note: This is the public's time to talk and the board's time to listen. Winterberry Charter Council does not hear complaints against students or personnel in public session. It is not the board's practice to engage in discussion or to answer questions during community comments. Commenters' names will be recorded in the minutes. Thank you.*

There were no community comments.

V. Informational Reports

- A. Principal's Report
Principal Pope presented the report.
- B. Faculty Report (Lisa Stratford)
We came together after the special session. The faculty is relieved that we are following ASD guidelines- and that ASD is following CDC guidelines. We will be eating outdoors only, at least during 1st quarter. We are also supposed to be outside as much as possible and remain flexible.
- C. WPG Report (Jessie Menkens)
WPG will have its next meeting in September.
- D. Committee Reports
 - 1. Administrative Committees [answers to principal]
 - a. Safety
The safety committee meets the third Thursday of each month.
 - b. Outdoor Playspace
We are adding picnic tables for an outdoor eating space. Thanks to Hatcher Menkens, who mowed the knee-high grass in our yard.
 - 2. WCC subcommittees
 - a. Legislative Policy (Jessie Menkens)
There is nothing to report.

- b. **Election Committee**
The election will be discussed in business.
- c. **Budget (Shana Garrels)**
Our revenue was reduced by about \$15,000.00 by the state. Each year is estimated until the end of the year.
The Budget Report is in the folder.
- d. **Grant Committee**
No report.

VI. Business

- A. **Recruitment of new WCC members.**
Interested parties should send a letter to the board, expressing interest in serving on the board. Referrals are best! Diana Von Dommelin, present at the meeting, expressed interest in serving on the board.
- B. **Discussion of back-to-school Covid-19 safety measures.**
Included in the Principal's report.
- C. **Gratitude**

Gratitude for the care brought to the work by faculty and staff, for the excitement shared by the students to be back in school, for the giant photo of Mr. Lind in the airport, curiosity and creativity in the staff, willingness to move forward with bravery and fortitude as uncertainty continues.

Adjournment:

Jessie Menkens moved to adjourn. Paula Dobbyn 2nd. The meeting was adjourned at 6:53pm.

Principal's Report for WPG

8-19-21

Julie Pepe-Phelps

Winterberry's Mission: Growing the innate potential of each child.

Winterberry's Vision: To receive the children in reverence, educate them in love and send them forth in freedom.

HEART

- All staff met for our 2-day Professional Development in the Multi-purpose room (with masks) on our first day back to school together---it was so good to see everyone!
- Kindergarten, First grade and Hybrid Individual meetings with teacher and families going well August 17-20th
- New families being welcomed individually and we are giving tours to new (incoming lottery) families.
- Our new amazing teachers: Margaret Mackie-Handwork, Krystal Moore-Handwork TA, Bill Shea-Grade 3 and Jennifer Avery Fuller-World Language, Maria Klein, Hybrid. We have a wonderful music sub as well, Mollie Stellar.
- Our first days of school have been smooth and very joyful! Thank you to all our Faculty and Staff---especially Ms. Colleen and Ms. Shana for the strong support in my absence.
- My mother died yesterday and I am grateful for all the kind Winterberry wishes that have come for me and my family during this long summer of illness for her.

HANDS

- Busy days at Winterberry again! Students seem happy and engaged and enjoying a lot of outside time!
- Teachers are getting reacquainted with their class and are so happy to be in person!
- Ms. Colleen busy with the latest lottery and new/returning student registration—several classes still “rolling”.
- Ms. Shana is getting all requested material ordered and out to teachers
- Parent Kelly Dufort has been working diligently through the summer to re-format our Winterberry Family Handbook, which has gone to press and will also be on our website--
-Our heartfelt thanks to her!
- Mr. Jonny (from last year) is our sub right now as we assess our support staff needs for the year.

HEAD

- Winterberry Operational Guidelines from ASD Guidelines with input from our Faculty and Staff was sent out via Blackboard to all families. (See following)
- Welcome to our new Charter School Director, Chris Barr! He is formally a Charter School Principal and is very warm and attentive to our Charter needs.

Principal's Report for WPG

8-19-21

Julie Pepe-Phelps

We must eradicate from the soul all fear and terror of what comes toward us out of the future. We must acquire serenity in all feelings and sensibilities concerning the future. We must look forward with absolute equanimity to all that may come and we must think only that whatever comes is given to us by a world direction full of wisdom.

It is part of what we must learn in this age, namely, to live out of pure trust, without any security in existence; trust in the ever-present help of the spiritual world. Truly nothing else will do if our courage is not to fail us. Let us discipline our will, and let us seek the awakening from within ourselves, every morning and every evening.

~Rudolf Steiner

Academic Models

Winterberry will have full-length, in-person school days as well as a Hybrid Program option for families to choose the best model for their needs. The full day school schedule is as follows beginning:

Tuesday 8/17 Grades 2-8 and Tuesday 8/24 Grade 1, Kindergarten and Hybrid

Mon-Tues-Wed-Fri

School starts at 8:15 am

School ends at 3:15 pm

Thursdays

School starts at 8:15 am

School ends at 12:30 pm

CLEANING AND DISINFECTING

On-going and deep cleaning throughout the classrooms and the entire school daily.

PHYSICAL DISTANCING

Per district requirements we will observe 3-6 feet in classrooms when possible.

FACE COVERINGS

Face coverings are required of all students, teachers, staff members, subs and visitors when inside an ASD building. Face coverings are optional outside per family request.

HANDWASHING/HANDSANITIZING

Frequent handwashing will continue to be encouraged for all students and staff. Hand sanitizer will be available throughout the building.

Principal's Report for WPG

8-19-21

Julie Pepe-Phelps

MEALS

All meals will be eaten outdoor. We will re-evaluate this for the second quarter.

CLASSROOMS

Classrooms will be cleaned daily.

HVAC

School building ventilation systems are running at least two hours before and after students are in the building. There is an air purifier/humidifier in every classroom.

Student/Staff Health and Safety

Nurse Katrina will be on site to screen students and staff showing signs of illness. Proper isolation protocols will be followed in the event of suspected cases

Recess

Mask wearing is optional outside and will be *at the discretion of the families for their student* during outside time.

Volunteers and Visitors

School volunteers and visitors are welcome. Volunteers and visitors are required to follow District procedures and protocols and should not visit any ASD facility if symptomatic, Covid positive or in quarantine.

KEEP WINTERBERRY and ASD SYMPTOM FREE! Keep your students home if they are exhibiting ANY symptoms of illness. Parents are strongly encouraged to have symptomatic students tested for Covid-19. The same standards apply to staff.

Reporting and Communication

Parents are strongly encouraged to notify schools if their student is a confirmed Covid-19 positive or close contact. Schools will report confirmed cases (students and/or staff) using the District's online Covid-19 report format. The District will communicate findings and recommendations to affected staff and students' families. Communications will be specific to individuals or groups.

Testing

ASD will provide testing to symptomatic staff and students either through school nurses or a contracted provider with parent or guardian consent. Municipal sites will continue to provide testing at locations throughout the Municipality.

Vaccination

Principal's Report for WPG

8-19-21

Julie Pepe-Phelps

ASD will provide Covid-19 vaccines to eligible students (with Parent or Guardian consent), staff, and community members through a contracted provider. The District will also continue to perform vaccination clinics, to include flu and other State-required vaccinations, in schools as needed.



August 2021 Budget Report

- Closing out FY21 accounts
 - Currently still roll over funds amount hasn't been calculated from FY21
 - ASD Budget dept did receive final FY21 budget calculations from the State
 - There was a reduction of revenue of \$15,000 for FY21 Budget
 - Due to ADM count adjustments
 - Lower than projected Interest Earnings
 - Federal Impact was lower than projected
 - ESSER I (first Cares Act Fund) fully spent and closed out
 - ESSER II fund account has been created; \$287,898
 - Currently nothing has been spent.
 - Funds will be used to hire a Tutor and additional student support
 - ESSER III fund account hasn't been created
 - Funds allocated \$491,151
- Student Supply Fees
 - Received a little over 10% of student enrolled
 - Working on a system to remind parents

Anchorage School District
 General Fund Allocation
 District-Wide and Charter School Funding based on State Foundation Funding Formula
 FY 2020-2021 Final Revenue Allocation
 UPDATED - 8/18/21

Line	1506	1510	1530	1550	1560	1570	1595	1540	1545	6.97%	4.08%	2.89%	
	Total District	Alaska Native	Aquarian	Eagle Academy	Highland Academy	Rilke Schule	STREAM	Winterberry	Family Partnership	Frontier	Total Charter	Facilities Based	Correspondence
1	208,597,527	1,252,769	1,612,307	839,142	867,691	1,961,309	770,558	1,203,369	4,179,520	1,853,710	14,740,175	8,506,945	6,003,233
2	1,034,525	6,213	7,996	4,162	4,303	9,727	3,621	5,968	20,728	9,193	23,111	42,133	23,931
3	321,890,430	1,932,799	2,487,503	1,294,646	1,338,692	3,025,951	1,188,525	1,856,563	6,448,254	2,859,945	22,432,586	13,131,939	9,708,179
4													
5	136,412	819	1,054	549	567	1,283	504	787	2,733	1,212	9,909	5,553	3,945
6	14,841,265	89,132	114,712	59,703	61,734	139,543	54,809	85,617	297,364	131,887	1,031,502	635,251	429,251
7	546,500,159	3,281,732	4,223,573	2,198,202	2,272,988	5,137,813	2,018,017	3,152,324	10,948,599	4,855,948	38,083,195	22,284,647	15,001,517
8	318,000	(46,830)	(60,270)	(31,368)	(32,435)	(73,316)	(28,797)	(44,983)	-	-	(317,999)	(317,999)	-
9		3,234,902	4,163,303	2,166,634	2,240,553	5,064,497	1,969,220	3,107,341	10,948,599	4,855,948	37,771,186	21,986,648	15,803,537
10		(99,161)	(155,037)	(72,728)	(66,734)	(159,183)	(68,453)	(101,766)	(416,887)	(181,992)	(1,321,941)	(733,051)	(308,879)
11						(116,491)					(116,491)	(116,491)	
12											37,870	37,870	
13		(99,161)	(155,037)	(72,728)	(28,864)	(275,674)	(68,453)	(101,766)	(416,887)	(181,992)	(1,400,562)	(801,682)	(398,879)
14	546,500,159	3,135,741	4,068,266	2,094,106	2,211,699	4,788,823	1,920,766	3,005,575	10,531,712	4,673,956	36,370,634	21,164,966	15,205,668
14a		3,150,290	4,080,766	2,107,450	2,220,602	4,812,748	1,929,997	3,020,575	10,556,529	4,706,474	36,534,081	21,272,078	15,320,083
14b		(14,549)	(22,500)	(13,344)	(9,113)	(23,975)	(8,651)	(15,000)	(24,817)	(31,518)	(163,447)	(107,112)	(56,315)
15	13,226	10,899	10,436	12,773	13,071	10,347	12,428	11,977	6,432	6,436	8,584	11,294	6,433
16		576,669	820,020	386,270	399,412	980,671	354,608	709,629					

Special Services/CTE Revenue/IN (page 2, line 7 - line 5 X line 1)

Line	Total District	Alaska Native	Aquarian	Eagle Academy	Highland Academy	Rilke Schule	STREAM	Winterberry	Family Partnership	Frontier	Total Charter	Facilities Based	Correspondence
1	5,930	5,930	5,930	5,930	5,930	5,930	5,930	5,930	5,930	5,930	1,873.16	1,873.16	2,363.71
2	38,505.94	287.70	384.00	163.95	169.21	462.80	154.55	250.95	1,637.46	726.25	2,363.71	-	2,363.71
3	2,814.00	-	-	-	-	-	-	-	-	-	-	-	-
4	41,319.94	287.70	384.00	163.95	169.21	462.80	154.55	250.95	1,637.46	726.25	4,240.57	1,873.16	2,363.71
4a	38,505.94	287.70	384.00	163.95	169.21	462.80	154.55	250.95	1,637.46	726.25	1,873.16	1,873.16	-
5	44,058.09	362.67	456.08	233.17	238.85	529.38	223.01	327.02	2,579.17	1,000.00	2,579.17	-	-
6	57,866.65	435.20	547.30	291.51	301.43	668.54	267.62	392.43	2,964.32	1,000.00	2,964.32	-	-
7	58,734.65	441.73	555.51	295.88	305.95	678.56	271.63	398.31	2,947.58	1,000.00	2,947.58	-	-
8	945.00	-	1.00	-	-	1.00	-	2.00	-	-	4.30	4.30	-
9	12,285.00	-	13.00	-	-	13.00	-	26.00	-	-	52.80	52.80	-
10	71,019.65	441.73	568.51	295.88	305.95	691.56	271.63	424.31	2,990.58	1,000.00	2,990.58	3,000.65	-
11	2,532.60	-	-	-	-	-	-	-	1,473.71	653.63	2,127.34	-	2,127.34
12	73,552.25	441.73	568.51	295.88	305.95	691.56	271.63	424.31	1,473.71	653.63	5,126.92	2,999.58	2,127.34
13	436,164.843	2,619,464	3,371,237	1,754,595	1,814,289	4,100,980	1,610,772	2,516,171	8,739,124	3,875,996	30,132,638	17,357,546	12,615,123
14	108,008,941	648,666	834,831	434,496	449,278	1,015,539	398,881	623,088	2,164,098	959,826	7,528,703	1,404,774	3,123,924
15	16,182,448	97,187	125,079	65,098	67,313	152,153	59,762	93,354	324,236	143,806	1,137,899	659,946	469,042
15a	108,008,941	648,666	834,831	434,496	449,278	1,015,539	398,881	623,088	2,164,098	959,826	7,528,703	1,404,774	3,123,924
16	212,286,082	1,258,982	1,620,303	843,304	871,994	1,971,036	774,179	1,209,248	4,200,248	1,862,904	14,472,786	8,544,174	6,063,182
16c	51.10%	51.52%	51.52%	51.52%	51.52%	51.52%	51.52%	51.52%	51.52%	51.52%	51.52%	51.52%	51.52%
17	7,442,308	45,066	58,000	30,187	31,214	70,555	27,712	43,289	150,351	66,684	523,657	3,06,433	217,053
18	330,713,594	1,925,731	2,478,407	1,289,912	1,333,797	3,014,886	1,184,179	1,849,794	6,424,675	2,849,487	21,350,845	13,405,706	9,274,162
19	1,176,836	7,068	9,096	4,734	4,895	11,065	4,346	6,789	23,579	10,458	82,631	47,993	31,057
20	321,890,430	1,932,799	2,487,503	1,294,646	1,338,692	3,025,951	1,188,525	1,856,583	6,448,254	2,859,945	22,432,698	13,124,689	9,309,199
20a	321,890,430	1,932,799	2,487,503	1,294,646	1,338,692	3,025,951	1,188,525	1,856,583	6,448,254	2,859,945	22,432,698	13,124,689	9,309,199
21	40,758,090,887	40,758,090,887	40,758,090,887	40,758,090,887	40,758,090,887	40,758,090,887	40,758,090,887	40,758,090,887	40,758,090,887	40,758,090,887	40,758,090,887	40,758,090,887	40,758,090,887
22	100,888,586	604,102	777,477	404,646	418,412	945,770	371,477	580,281	2,015,422	893,884	7,011,472	4,102,165	2,949,246
22a	100,317,914	602,477	775,385	403,557	417,286	943,225	370,478	578,219	2,009,999	891,479	6,952,664	4,091,137	2,949,478
22b	-	-	-	-	-	-	-	-	-	-	-	-	-
22c	270,672	1,626	2,092	1,089	1,126	2,945	1,000	1,561	5,423	2,405	18,667	11,938	7,820
23	206,597,927	1,292,769	1,612,307	839,142	867,691	1,961,309	770,358	1,203,349	4,179,520	1,859,710	14,540,175	8,468,945	6,033,900

[1] Total local revenue includes program specific revenues of approximately \$2.66M in the district totals only