



MURAL POLICY

The proud display of student public art, through murals, has been a long standing tradition at Polaris since the school opened. The intent of Polaris public art is to reflect our unique community and promote creativity among students. Our murals each have an unique design and style that truly reflect the artist's personality and art style. As you thoughtfully ponder participating in and contributing to this tradition, consider artwork that is aesthetically pleasing, meaningful, and transcends time. Artwork may produce different opinions and reactions, but should never alienate any member or group of our community.

Mural Proposal Process

1. Create a detailed, color sketch of the proposed mural. Artwork must be an original art piece by the artist themselves. Artists may draw inspiration from the work of other artists, but it must be an original piece of their own composition.
2. Title and write a paragraph of explanation/artist's statement detailing the intent of the mural and why it will be a positive addition to the school.
3. Identify a location.
4. Research needed materials, project expenses, and identify your funding source(s). You might consider soliciting an individual, group, or business to sponsor your mural. Use high-quality materials that will last and withstand normal hallway abuse. Talk to the art teacher for ideas on materials and paints. Use appropriate materials to protect floors and adjacent walls.
5. Create a detailed timeline for completion. **Secondary students**, it is beneficial to have dedicated mural time built into your schedule with a study hall, independent study, or challenge course depending on your credit needs. Having a set time each week/day to work will help you stick to your timeline. **Elementary students** must be monitored by an adult at all times when painting a mural. This is applicable to any group that includes student artists in grades K-5.
6. Complete the Mural Contract.
7. Secure an adult sponsor, who will act as a project supervisor, and schedule a meeting to present your proposal.
8. Schedule a meeting with the art teacher to present your proposal.
9. The supervising adult and art teacher must approve and sign the contract prior to presenting to Operational Group and K-5 Representatives.

10. Present the mural proposal to Operational Group and K-5 Representatives.
11. Publicly display the mural sketch and proposal for a minimum of one week (five school days) and receive at least ten feedback comments. Comment forms and comment box must be provided by the artist.
12. The artist must consider community feedback and make revisions as deemed necessary.
13. After all feedback is considered and revisions made, the artist presents again to Operational Group and K-5 Representatives for the final vote and explains what changes, if any, were made from the original sketch and the reasoning for any changes made.
 - a. The final vote must be a $\frac{2}{3}$ majority vote from Advisory/Family Group Representatives.
 - b. If the mural is voted down, then the artist may draft up a new mural with a new contract, beginning at step one. In the event of a mural being voted down, constructive criticism should be given by the opposition.
14. The artist must finalize the timeline for the completion of their mural in cooperation with the art teacher and supervising adult.
15. Both the art teacher and the principal must sign their final approval prior to any work being started. Copies of the completed contract should be provided to the artist, supervising adult, art teacher, and principal.
16. At the end of the artist's timeline, a report should be given to Operational Group and K-5 Representatives on the status of the mural.
 - a. A mural not completed within the original timeline may receive an extension from Operational Group with the submission of an additional, written timeline approved by the art teacher and supervising adult. If not completed by the extension allotted by Operational Group, a second extension may be received from Advisory and Family Group Representatives pending a $\frac{2}{3}$ majority vote.
 - b. A maximum of two extensions may be granted for any given mural. If the mural is not complete after the granted extension date it may be subjected to removal in its entirety.
17. Upon completion, the mural must be signed and dated. The artist should make sure to remove any remaining materials (tape, cloth, etc.).
18. The artist must register the mural by submitting two high-resolution digital photos, the original Mural Contract, an electronic copy of the artist's statement, and \$20 for placard purchase.

Mural Restoration and Removal

Some murals may need maintenance to stay in the condition that the artist intended.

1. A community member may propose the restoration of a mural. They must follow the Mural Proposal Process. The artist must detail their intentions and plan to retouch and fix the mural. Their changes must be voted on by Operational Group and K-5 Representatives in a $\frac{2}{3}$ majority vote.
2. A community member may propose the removal of a mural. They must present their reasoning to Operational Group and K-5 Representatives, and a $\frac{2}{3}$ majority vote must be held. A counter proposal of restoration can be put forth at the same time as an alternative to removal.
3. Operational Group/K-5 Representatives have the power to call to the attention of the community at large any murals that have become unsightly or dangerous and make a recommendation for restoration or removal.

Replacing an Existing Mural

There are a limited number of mural spaces in our school. Mural spaces can be replaced with clean mural panels. Any student wishing to paint a mural on a space already in use must go through the Mural Proposal Process and specify which mural they wish to replace.

October 1996 by Sarah Lewis, Gavin Kentch, and Kristen Merrell

Updated September 2005 by Catlin Holowatch and Jody Jenkins

Updated October 2007 by Christina Newell

Updated February 2011 by Mario Davis, Brook Pigg, and Katherine Oliver

Updated March 2022 by Heidi Postishek, Rohn Anderson, Jedediah Luczycki, Jesse Tyrrell, and Joshua Pak

Mural Process Checklist for Completion**Date Completed**

<input type="checkbox"/> Create a detailed, color sketch of proposed mural	
<input type="checkbox"/> Title and paragraph of explanation / artist's statement	
<input type="checkbox"/> Identify a location	
<input type="checkbox"/> Research necessary materials, projected expenses, identify funding source(s).	
<input type="checkbox"/> Provide a detailed timeline for completion	
<input type="checkbox"/> Complete the mural contract	
<input type="checkbox"/> Secure a supervising adult and schedule a meeting to review proposal	
<input type="checkbox"/> Schedule a meeting with the art teacher to review proposal	
<input type="checkbox"/> Obtain all necessary pre-approval signatures	
<input type="checkbox"/> Present to Op Group	
<input type="checkbox"/> Solicit community feedback	
<input type="checkbox"/> Revise and refine mural proposal	
<input type="checkbox"/> Obtain final approval from Op Group	
<input type="checkbox"/> Finalize timeline	
<input type="checkbox"/> Secure final approval from art teacher	
<input type="checkbox"/> Secure final approval from principal	
<input type="checkbox"/> Begin work. Complete mural and all necessary clean-up	
<input type="checkbox"/> Complete a final review with supervising adult, art teacher, and principal	
<input type="checkbox"/> Report the completion of your mural to Op Group	
<input type="checkbox"/> Register your mural by submitting two high-resolution digital photos, an electronic copy of the artist's statement, and \$20 for placard purchase	

*Thank you for contributing to the tradition of public art
proudly displayed in our Polaris Community!*



POLARIS K-12 MURAL CONTRACT

Artist(s):	Date of proposal:
Mural Name:	
Location:	
Supervising Adult:	Relationship to Artist:
Materials Needed and Projected Expenses:	Funding Source(s):

Required Mural Contract Attachments:

- Detailed color sketch of proposed mural
- Paragraph of explanation/artist's statement
- Detailed timeline for completion

The undersigned agree to comply with the guidelines set forth in the Polaris K-12 Mural Policy.

Mural Proposal Pre-Approval

Required prior to presenting to Op Group.

Student Artist Signature(s) <i>(All participating student artists must sign):</i>	Date:
Supervising Adult:	Date:
Art Teacher:	Date:

Mural Proposal Final Approval

Required after receiving Op Group final approval and before any work can begin.

Operational Group Representative:	Date:
Art Teacher:	Date:
Principal:	Date: