

RILKE SCHULE
INTERN INFO BOOKLET



2022-2023



RILKE SCHULE

“Welcome to the Home of the Panthers! Rilke Schule is a K - 8th grade German Immersion Charter School in the Anchorage School District. “

Was heißt dieses Zitat unserer Homepage auf “gut deutsch”?

Zunächst einmal bedeutet es, dass die Rilke Schule eine besondere Schule ist! ‘K - 8th’ bedeutet, dass Schüler vom Vorschulalter (‘kindergarten’) bis zur 8. Klasse auf die Rilke Schule gehen. Das Wort „Immersion“ hast du vielleicht schon einmal gehört oder eventuell weißt du auch, was damit gemeint ist. An der Rilke Schule bedeutet dies konkret, dass ALLE Schüler eine Hälfte des Tages auf Deutsch und die andere Hälfte des Tages auf Englisch unterrichtet werden. Die sogenannten ‘Charter Schools’ sind öffentliche Schulen mit einem besonderem Schwerpunkt, die ihr Budget eigenständig verwalten und in denen Eltern ein erhöhtes Mitspracherecht erhalten.

Falls jetzt noch Fragen offen sind, kannst du dich an deine Koordinatorin wenden. Ihre Kontaktdaten findest du in diesem Booklet.

Schön, dass DU hier bist – und viel Erfolg bei deiner Arbeit!

Ich wünsche dir viel Freude und geniale Erfahrungen an der Rilke Schule,

Bryan Bearss

(Rektor)



Intern Program Information

WELCOME TO RILKE SCHULE!

We will do our best to see that you have a pleasant and worthwhile experience at our school and in your host family!

Here is some general information your schedule and working in the school:

- ✓ Interns will meet once a week for an hour with Ann Weese, the intern coordinator. This is a great opportunity to ask questions and clear up problems.
- ✓ Please keep track of your work at Rilke; this means, that we want you to create a digital file where you can quickly write down which classes you taught/which extra activities you prepared/which trips you accompanied/etc. This will help the school write you a letter of recommendation at the end of the internship.
- ✓ Our school is not set up with a cafeteria. Instead, your host family will show you where the lunch-making ingredients are at home and you can make up your own lunch to bring to school. Most of our students and staff bring their lunches from home.
- ✓ Normally, interns change classroom assignments once within a quarter. All interns work on Friday, because on Fridays school is out at 1:45 and the interns help with a special program of activities "Fun Friday", from 1:45 until 3:00. We offer activities for children whose parents can't pick them up until the usual 3:00 time. All interns help lead activities and help supervise children during Fun Fridays. There are about 100 children, so they are usually divided into groups. You will usually just assist with supervising the children on the playground but in case of inclement weather you will lead small group activities inside.
- ✓ Every intern will spend time with the **kindergarten or first graders**, since we have the most of those and they need lots of help. You will get an opportunity to see other areas of interest throughout the semester. Usually this means your schedule will involve ½ of the day in kindergarten or 1st grade, and ½ with older grades, 3rd and up.
- ✓ Interns are expected to attend school according to their schedule, unless previous arrangements have been made *well in advance* with your intern coordinator (like a special trip with the family). Four bonus days off are available to you per semester, but must be arranged in advance with the coordinator and approved by the principal.
- ✓ Each intern will get **one day off per week**. In the case that the school has a 4-day week, your day off will be the day that school is closed, and you will work the other 4 days.
- ✓ We do have a **dress code**. Please dress professionally and ask if you are not sure what is appropriate. Jeans are only allowed on Fridays.
- ✓ We also have a **healthy food policy**, which means students do not have candy, cookies or cake at school except on special occasions. You will be able to eat whatever you want during your lunch break in the teacher's lounge.
- ✓ Work closely with your **host teachers** to find out what you have to do. Interns should get the opportunity to teach little parts of a lesson and eventually **teach a whole lesson**. You will find guidelines of how to act in the classrooms in this booklet. Your TIPP plan is a general outline of the progress of the internship.
- ✓ Please be **flexible**. Although there are schedules, occasionally you will be asked to jump in and help out with something else. Please help with a smile! Thanks!



General Classroom Expectations

Keep in mind: each teacher may have special ideas/rules!

- ✓ Follow your schedule. Be where you are expected at the right time.
- ✓ When not given a specific task, help students with their work.
- ✓ When teacher is giving instructions or helping a student, wait to speak with him/her until he/she is finished.
- ✓ Complete tasks in a timely manner.
- ✓ Do not release students from class without teacher's authorization.
- ✓ Provide a good example of spoken German during German time. Use German even if students respond in English.
- ✓ Follow teacher's guidelines for grading and classroom management.
- ✓ When without a task, try to find something that needs to be done, and then, ask the teacher for a task. If you find that the teacher simply does not have enough for you to do, ask the teacher or intern coordinator if you can go observe in another class or be rescheduled for a time when they do need more intern support.
- ✓ You should never be on your cellphone or other electronic devices unless it is your break time, or time away from students. If you find that you need to step out of the classroom to use your device, please let your teacher know.
- ✓ Accompany students to and from pull-outs and recess.
- ✓ Please ask for clarification with language difficulties. We are all language learners!

Enjoy the teaching opportunities!

You should have plenty of teaching opportunities in small groups and with the whole class. Use the chance to practice without pressure of the "Referendariat!"

Dress Code Examples





RILKE COMMUNITY INVOLVEMENT OPPORTUNITIES

Participating in our community adds value to your internship and increases the benefit of the cultural exchange for all involved. The following is a list of Rilke Schule-sponsored events that you should plan on attending during your time here. Your TIPP plan also mentions many of these activities; this is a more complete list of choices. You will be asked to volunteer at some of the events, others you can just attend as a guest. The dates change from year to year, so check the school calendar for the most updated information. Your intern coordinator can assist you with finding transportation to the events if your host family is not planning to attend.

Many of these events are sponsored by the Rilke Schule Verein, the “RSV”, which is our school’s parent-teacher organization.

Fall Semester:

Open House – Elternabend
Birchwood Overnight Trip with 6th grade
Middle School Bike Trip
Rilke-sponsored school Oktoberfest
Halloween activities
Rilke’s St. Martinstag – Fest und Umzug
Rilke’s St. Nikolaustag
Rilke’s Christkindlmarkt
Field trips to fine arts performances
Book Fair at Barnes and Noble
“Dirndl und Lederhosen Tag”
Cross Country Running Team – attend a race
RSV meeting
APC meeting

Spring Semester:

Ice Fishing, Cross Country Skiing Field Trips
Fasching – School Festival
Rilke’s Fur Rondy Parade float
Spelling Bee
Judge High School Poetry Declamation Contest
Judge Rilke Schule Poetry Declamation Contest
Assist with AATG Scholarship Selection Committee
Rilke Science Fair
Kinderlauf – Family Fun Run in April
Spring Field trips to Science Center and Zoo
Seward or Kenai overnight with 7-8 Grade
Wandertag at Kincaid Park
Middle School Bike Trip
Field Day
“Dirndl und Lederhosen Tag”
RSV meeting
APC meeting

ANCHORAGE COMMUNITY ACTIVITIES AND EVENTS

Here are some events and locations you should be sure to visit during your time here in Anchorage

- “First Friday” Art Walk downtown
- Anchorage Museum
- Alaska Native Heritage Center – closed from early September to mid-May
- Oktoberfest – in Girdwood in September, or in Anchorage in October
- Halloween activities with family, including Trick or Treating and costumes
- Bear Tooth Theatrepub – Shows 2nd run movies, with food service. Also hosts concerts and other special events like ski movies, “First Tap” parties
- Iditarod & Fur Rondy (February/March)
- Thanksgiving (November)
- Super Bowl Party (February)
- Ice Skating, Skiing, ice fishing, hiking
- Service High School Immersion Abschlusszeremonie (April/May)